IMAS

**MINUTES**

**of**

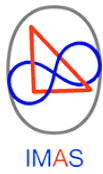**1ˢᵗ Project Meeting, Málaga, Spain**

**November 7th – 8th 2019**

*IMAS: Increasing Mathematical Attainment in Schools*

**Project No.: 2019-1-ES01-KA201-065104**

## IMAS Project Partners:

- P1 – UMA (ES)
- P2 – PROWORK (NL)
- P3 – AHS (BE)
- P4 – CARDET (CY)
- P5 – FIPL (IE)
- P6 – JAITEK (ES)

IMAS

Co-funded by the
Erasmus+ Programme
of the European Union

## People attending the meeting

From Universidad de Málaga, Spain:
Julio Ruiz Palmero
José Sánchez Rodríguez

From PRO WORK, Netherlands:
Dylan Adelaar
Nadine Kooij

From ARTEVELDEHOGESCHOOL, Belgium:
Ilse Lanszweert
Els Coussement

From CARDET, Cyprus:
Irene Theodoulou

From FIPL, Ireland:
Claire Beggs
Harold Gordillo Raigosa

From JAITEK Tecnología y Formación SL, Spain:
Mariano Sanz Prieto
Omar González López

## Minutes of the meeting

The meeting started with the welcome of Julio Ruiz Palmero, project coordinator of the University of Malaga, who made a presentation about the project and Málaga. Then all the partner, in the same order as establish in the agenda made a presentation of their organisations so that we all have a knowledge of the activities each organisation is doing in their own countries.

After that, we started with the application content. Mariano Sanz gave an overview of the project, which results are expected from it, where the budget comes from and why some of the Intellectual Outputs have not been funded, and how to deal with the overall situation.
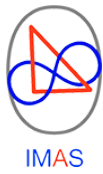
It has been agreed that templates will be delivered for all official documents such as signature sheets, to avoid problems concerning evaluation processes. And the obligation to have travel insurance and send a copy of it was recalled.

It was reported that Cardet has Storyline360 and that the UMA is going to buy a license. We will work with Storyline, Xerte and Captivate.

After that, we started to talk about each Intellectual Output, and the way to deal with them with the situation created by having only 4/5 of them funded. The main discussion about them is summarised in the following table:

| # | Intellectual Outputs (responsible) | Status | Comments |
|---|---|---|---|
| 1 | IO2 (&IO1) IMAS Statistical Analytics System | ON GOING | The problem with IO1 was explained, and the partners showed no doubts about it.<br>Omar González, from Jaitek, explains the moodle platform we are going to work with, all the tests will be accessible online in the IMAS Moodle learning platform. Jaitek will adapt the "Science for Fun" Statistical System (Applicant PROWORK).<br>In the next meeting we will have a much more detailed presentation of the progress on the adaptation task. |
| 2 | IO5 IMAS Learning Platform | TO BE DONE | The same taxonomy used in Science4fun will be used, leaving no doubts on the part of the partners.<br>We will go from having 24 tests as in Science4fun to having 12; in the same way to be 4 and 2 years old for EQF 2 and 3, to be 3 and 3 years old respectively. |
| 3 | IO3 Open Educational Resources | TO BE DONE | This Intellectual Output has a very close relation with the OER concept. We will create Open Educational Resources.<br>IO3 / A1 – External Resources. Each partner must contribute at least 30 resources in English and 70 in their own language.<br>IO3 / A2 – Creating Resources. Each partner must create 5 OERs in their own language and in English. And must also translate 10 OERs into English. Each resource will be at most 15 minutes-long |
| 4 | IO4 New pedagogies for Maths teaching | TO BE DONE | Julio Ruiz, from the University of Malaga explains that the work will be split in two activities:<br>IO4 / A1 – All the resources from O3 will be categorized with the metadata selected to cover Maths curriculum in Europe. That allow to implement a web service to guide teachers on how to focus training for concrete classes, with the recommendation of resources linked with the results of the baseline tests of their students<br>IO4 / A2 – In Service e-training programs for Maths Teacher. Will be implemented in the project learning platform (Moodle). learning.imas-project.eu.<br>Each partner will include three courses in their own language. |

Then we started with all the tasks that are not intellectual outputs but have to be done as general tasks of the project. Apart from the Project Management, all of them will produce a small report dealing with one issue, and all of them will be compiled in a

single report that will be the "*Project Management Document*" dealing with the project behaviour.

Then we talk about the **staff training**. The coordinator explained possible dates of celebration. It was decided to celebrate it from June 9th to 13th, 2020 at the University of Malaga.

For the **meetings** we will follow the order in the Application, and next meeting will be in Netherlands, it was decided to celebrate it from April 1st to 2nd, 2020.

About **management and financial issues**, JAITEK will create timesheets for dedication on Intellectual outputs, and will create budget and planning summaries at least each 4 months so that all partners have all the required information about how the project is going on. All the files will be shared using Drive.

Concerning **websites** and social networks, JAITEK will create the web in the url.

http://imas-project.eu

For **social networks**, we will use Facebook by the moment, and all the partners will collaborate in the feeding of the social networks, CARDET will liderate this task. We recommend that all the partners will also create a space in their own website explaining the project and linking to the project site, and of course, also the other way around.

We remember the need that each member must have **travel insurance**, it must be attached in the corresponding Drive folder.

Julio Ruiz explains that in about 15 days he will send the **Partnership Agreement** to sign for each of the partners. The amounts will be paid in 3 payments (35% - 35% - 30%).

In relation to **project tools**, we will use Google drive. Everything that works will stay there. We will also use the Genially tool for the **6 newsletters**.

There will be a videoconference in December to check the progress.

Finally, Pro-work will create the questionnaires and report to **evaluate the project**, including each meeting. It will be explained in the evaluation plan mentioned above.

And with that we closed a fruitful meeting where we visited the Picasso Museum together and after we eated some Spanish specialities.